

Resources worksheet

Adapted from Registered Nurses Association of Ontario (RNAO, 2002)

Toolkit – Implementation of Clinical Practice Guidelines - budget worksheet

Phase	Resources required	Est. time/cost
Leadership Establishing teams Educational/awareness raising assessing clinical practice against the guidelines Environmental readiness	<i>Examples -</i> <i>time for meetings,</i> <i>meeting venue/room,</i> <i>staff release for education, to undertake audits, observations and surveys</i>	
Solutions and strategies Identifying tools, solutions and brainstorming strategies	<i>Examples:</i> <i>Meeting time</i> <i>Research time to identify tools</i> <i>Time to develop tools</i>	
Stakeholders Identification, communication and engagement activities	<i>Examples:</i> <i>Focus groups</i> <i>Staff/departmental meetings</i> <i>Seminars</i>	
Implementation Promotion and behaviour changing activities	<i>Examples:</i> <i>Time to develop resources -</i> <i>Poster production, presentations at key meetings, newsletter, posters on each unit</i> <i>Staff replacement to attend education and meetings</i> <i>Data entry, analysis and report</i>	
Evaluation stage Data generation, analysis/review and report production	<i>Examples:</i> <i>data entry and analysis, interviews</i> <i>incentives to reward progress</i> <i>Stationery costs (printing, photocopying)</i> <i>Reporting</i>	