

## Action Plan Template

Health service organisations may choose to use this template to record improvement strategies to address actions rated as not met during the self assessment.

<b>Action Plan</b>			
<b>What needs to be done?</b>	<b>What risks and barriers exist?</b>	<b>What strategies can be used to implement changes?</b>	<b>Who is responsible? What are the timeframes?</b>