

TRIM D17-44635

Notification to Commission of Upgrade/Change to Site System(s)

Please complete and email to AURA@safetyandquality.gov.au

Site: _____	Date: _____
Contact Person: _____	Position: _____
Email: _____	Phone: _____

System(s) Being Changed (please be specific, e.g. Kestral, Network, servers):

Details of Change (if there is a project plan for this work, please attach to this form):

Key Project Dates:

- Date Change approved by site: _____
- Project Plan completed: *Please circle* Yes (attach plan) No
- Date Project Plan completed: _____
- Date Planned for Go-live cutover: _____

Nature of Change (please provide as much detail as possible): _____

Commission Use Only:	Date	Person Responsible
Site contacted		
Project Plan received		
Impact analysis completed		
OrgTRx impact planned and costed		