AUSTRALIANCOMMISSIONON SAFETYANDQUALITYINHEALTHCARE

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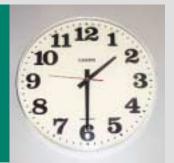
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Ensuring Correct Patient, Correct Site, Correct Procedure

Days to hours before procedure

6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

Just before entering operating theatre or treatment room



Immediately prior to procedure



Step 1: Consent form or



procedure request form

The consent form must include:

- patient's full name
- procedure site
- name of procedure
- reason for procedure

Step 2: Mark site of



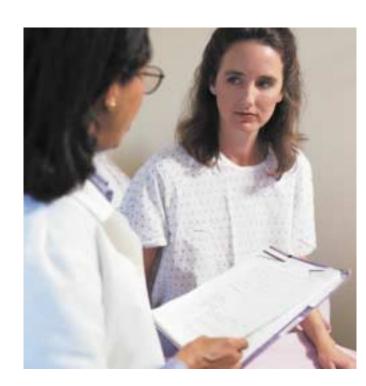


The operative site for an invasive procedure must be marked by the person in charge of the procedure or another senior team member who has been fully briefed about the operation or procedure.

Step 3: Patient identification

Staff must ask the patient to state (NOT confirm):

- their full name
- date of birth
- site for, or type of procedure



Check responses against the marked site, ID band, consent form and other documents



Within the operating theatre or treatment room when the patient is present and prior to beginning the procedure, staff must verbally confirm through a "team time out", when all other activity in the operating room is stopped:

- presence of the correct patient
- the correct site has been marked
- procedure to be performed
- availability of the correct implant where required



Do NOT mark non-operative sites

Step 5: Imaging data

If imaging data are used to confirm the site or procedure, two or more members of the team must confirm the images are correct and properly labelled.



